Permanence Timescales

ADM Decision signed off and Social Worker is notified via email Within 14 days Meeting arranged between Social **Worker, Social Work Team Manager** and Legal Services to discuss following: Contact recommendations. **Ancillary Provisions** Basis of evidence. Report format. Clarify all documentation required to be lodged alongside report/ jurisdiction. Time allocated to social worker to undertake report. SWTM & SW to meet within Within 21 days 14 days to review progress of draft report. Draft of PO/POA Report to be sent to Legal Services after review by Social Work Team Manager. Within 7 days Draft of PO/POA Report returned by Legal **Services to Social Worker with any** additional information requests/ amendments. Within 7 days Suggested amendments considered by SW and made to report. Final report submitted to Legal Services Within 7 days Further review of report by Legal Service. Final report lodged alongside all necessary paperwork