

Tasks to be completed to obtain the permanence medical report

Prior to, or immediately after your pre permanency review, complete consent forms for the child's medical and to access parents health records.



Coram BAAF Forms

- **Consent Form** (consent for obtaining and sharing health information) – **complete one form for each parent**
- **Form M** (mother's health) **parental signature is necessary**
- **Form B** (baby's health) **parental signature is necessary**
- **Form PH** (parental health) – **complete one form for each parent, parental signature is necessary**
- **Form IHA-C** (initial health assessment for child from birth to 9 years) – **parental signature is necessary**
- **Form IHA-YP** (initial health assessment for young person 10 years and older) – **parental signature is necessary**

If this is the second permanence medical the below forms replace IHA-C and IHA-YP

- **Form RHA-C** (review health assessment for child from birth to 9 years) **parental signature is necessary**
- **Form RHA-YP** (review health assessment for young person 10 years and older) **parental signature is necessary**



Once you have all the necessary consents completed and signed, book the permanence medical. **This must be done as quickly as possible after the review to ensure the medical report will be provided on time to the panel.**



Where the parent refuses to provide consent, complete the Regulation 11 letter to each parent's GP. Upon receiving information back this must be sent to the Medical Advisor to the adoption and permanence panel. Complete Information to the medical advisor form; send this along with a request for a medical report to the medical advisor to the adoption and permanence panel. **(Only where parents have refused consent).**

Timescale from the pre permanency review to the adoption & permanence panel is 12 weeks



Please note a registration for adoption cannot legally proceed without a medical report. Your panel will be cancelled if this report has not been provided. The same expectation is in place for permanence orders.

Tasks to be completed prior to the Permanence Panel

Where the recommended route to permanence is **adoption**, if you have not already done so, contact the Adoption & Permanence Co-ordinator to begin family finding.



Immediately after your pre permanency review email.....to book your slot at the adoption and permanence panel.

Your slot must be within 12 weeks of the date of the pre permanency review.



Admin will email you with the confirmed date of your panel and will provide you with a list of all paperwork that should be provided to the panel, and the date by which this should be provided.

Registration Panel	Necessary Paperwork	People to Invite
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Timescale from the pre permanency review to the adoption & permanence panel is 12 weeks

	<ul style="list-style-type: none"> • Minute from the pre permanency review • Written medical report on the child • Written legal advice • Carer report on the child • Parenting Capacity Assessment • Form E or CAPR • Photograph of the child. • Matching consideration form, if the recommendation is adoption • Adoption Support Plan, if the recommendation is adoption • Reports from the child and his/her parent/s. • Any other information which may be relevant for example, contact assessments, education reports, psychiatry reports, independent assessments, family centre reports etc. • Checklist from the pre perm review 	<p>Child's allocated social worker and team manager, birth parents, the child if appropriate, carers, carer's social worker, any other relevant professional.</p>
<p>Matching Panel</p>	<ul style="list-style-type: none"> • Minute from pre permanency review/registration panel. • The adopters approval minute • The adopter's medical report. • The Form F/ PARS S report on the adopters • The minute from the linking meeting. • The prospective adopters and their worker should be invited to attend the matching part of the panel. • Form E or CAPR • Child's medical report • Carer Report • Any other information which may be relevant for example, contact assessments, education reports, psychiatry reports, independent assessments, family centre reports etc. • Matching consideration form • Adoption support plan. 	<p>Child's allocated social worker and team manager, adopters and their social worker, the carer and their social worker, any other relevant professional.</p>

Timescale from the pre permanency review to the adoption & permanence panel is 12 weeks

Approval Panel	<ul style="list-style-type: none"> • Form F/ PAR S report on the applicants wishing to become adopters. • Medical report on the applicants wishing to become adopters. 	The applicants, and their assessing social worker and the team manager should be invited to attend the approval panel.
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Four weeks prior to your Adoption & Permanence Panel, admin will again email you reminding you that your **paperwork must be submitted 18 days prior to your panel taking place** and what paperwork you need to provide.

Example: Monday 1st April a reminder will be sent explaining that your paperwork must be in by Thursday 11th April. On Monday 29th April your panel will take place.

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